

STEARNS WEAVER MILLER  
WEISSLER ALHADEFF & SITTERSON, P.A.

Reggie L. Bouthillier  
106 East College Avenue, Suite 700  
Tallahassee, FL 32301  
Direct: (850) 329-4849  
Cell Phone: (850) 528-7693  
Email: rbouthillier@stearnsweaver.com

June 12, 2024

*Via Email and Hand-Delivery*

Maria Avdelas, Chair  
On Top of the World Condominium  
Association, Inc.  
[mariaotow@gmail.com](mailto:mariaotow@gmail.com)

Stacy Rush, Board Member  
On Top of the World Condominium  
Association, Inc.  
[stacyboardmember@gmail.com](mailto:stacyboardmember@gmail.com)

Nancy Burt, Board Member  
On Top of the World Condominium  
Association, Inc.  
[nburtotowcl@gmail.com](mailto:nburtotowcl@gmail.com)

Michael Bernard, Board Member  
On Top of the World Condominium  
Association, Inc.  
[Cbtengr1968@gmail.com](mailto:Cbtengr1968@gmail.com)

Katie Bajis, Board Member  
On Top of the World Condominium  
Association, Inc.  
[Katie.bajis@gmail.com](mailto:Katie.bajis@gmail.com)

Barrie S. Buenaventura, Esq.  
Conn & Buenaventura, P.A.  
4830 West Kennedy Blvd.  
Suite 600  
Tampa, Florida 33609

**Re: Time-Sensitive and Critical 2024-2025 Insurances Policies and Placements  
Requiring Immediate Action by the On Top of the World Condominium  
Association, Inc. (“Association”)**

Dear Board Members and Association Counsel,

Stearns Weaver Miller (the “**Firm**”) represents Parkway Maintenance & Management Pinellas, LLC (“**Parkway Pinellas**”) on this matter. The purpose of this letter is to formally advise the Board of Administration of the Association (“**Board**”) and Counsel to the Association of time-sensitive and critical actions that must be taken by the Board to ensure insurance placements and policies, including property insurance, general liability insurance, directors and officers liability insurance, employment practice liability insurance, and commercial crime insurance, are immediately secured for the Association. **Failure to act to secure these insurance placements and policies will result in the Association having no insurance coverage in these categories.**

Enclosed is June 12, 2024 correspondence from Mark A. Purvis, CPCU, Senior Vice President with Marsh, to the Board explaining in detail each step the Board must take to secure these insurance placements and policies, including each time-sensitive deadline related thereto. Mr.

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Board of Administration  
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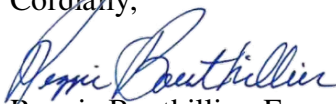
Purvis and his team stand ready to assist the Board in finalizing insurance placements and policies. Parkway Pinellas will also be available to assist the parties in this regard.

Enclosed are the following documents, also provided by Marsh with its June 12<sup>th</sup> letter, related to this important Association matter:

1. 2024-2025 - FINPRO - \$5M Intact Quote
2. 2024-2025 - FINPRO - 5M Intact Quote - Community Association - Amended Exclusions
3. 2024-2025 - GL - FCC 6.11
4. 2024-2025 - GL - Hartford - Quote Proposal
5. 2024-2025 - GL - RT Lexington Insurance Company - Quote 6-12-2024-2025
6. 2024-2025 - GL - TPA - Broadspire Pricing Exhibit 20240610 pwf
7. 2024-2025 - GL - TPA - GB Executive Summary
8. 2024-2025 - GL - TPA - GB Pricing
9. 2024-2025 - Property - Premium Finance Agreement - May 2024 Pathward 5-11
10. 2024-2025 - Property - Premium Finance Agreement - May 2024 Pathward 12
11. 2024-2025 - Property - Premium Finance Agreement - Pathward Disclosure 4.3.24
12. 2024-2025 - Property - Premium Finance Agreement - W9 Pathward 2024
13. 2024-2025 - Property - Premium Finance Agreement - W9 Pathward 2024

The Board must take immediate action to secure these insurance placements and policies for the Association, including authorizing the actions provided in Marsh's enclosed June 12<sup>th</sup> correspondence at the Board meeting scheduled for tomorrow, June 13, 2024. Please contact Mr. Purvis at Marsh with any questions regarding this matter. If our Firm can be of further assistance on behalf of Parkway to the Association in this regard, please do not hesitate to contact us.

Cordially,

  
Reggie Bouthillier, Esq.

cc: Kenneth D. Colen  
Dessa Barabba, Parkway Maintenance & Management Pinellas, LLC  
Tim Martin, Parkway Maintenance & Management Pinellas, LLC  
Lenore Mulligan, Parkway Maintenance & Management Pinellas, LLC  
Mark Purvis, Marsh  
Thadd Wallace, Marsh  
Edward Atherton, Marsh  
Nick McLane, Marsh  
Glenn Burhans, Esq., Stearns Weaver Miller  
Rachel Wagoner, Esq., Colen & Wagoner

Enclosures