

As part of a full Phase I reopening of the community, the following venues will **reopen** with strict safety protocols on **Wednesday, May 20, 2020**:

Service Office, Fitness Center, East Activity Center Pool and lobby:

Social Distancing

- Social Distancing of at least 6 feet is required at all times.
- Gathering is not permitted.
- **Wearing a mask is required to enter and when using the facilities.**
- Follow any distance markings in place.
- You may be asked to answer COVID 19 screening questions or fill out a liability waiver.
- Bring your own hand sanitizer and wipes in the event that OTOW cannot replenish its supply.

Staff

- Staff will wear a mask and/or gloves.
- Staff will clean and disinfect the restrooms and wet areas three (3) times daily.
- Staff will permit a maximum of two persons into the Community Service Office at a time, maintaining 6-foot distance between.

Residents

- Please bring your Activity card, checks will be required for verification purposes. Recommended to have card hooked to a lanyard for easy viewing.
- Residents will be advised to promptly exit any area when asked.
- Do not gather and wait for the fitness center or pool area to open.
- No scheduled or unscheduled meetings, classes, or activities (outside what is listed in this reopening) are permitted at this time.

East Activity Center

- East Activity Center will open at 7:00am and close at 3:00pm.
- The areas open at this time in the EAC are the lobby, Community Service Office (CSO), Fitness Center, Restrooms, and Pool. All other areas and meeting rooms will remain closed at this time, pending further clarification from the Governor's office.
- For resident convenience, during non-business hours, a mail box is located outside the EAC to drop off modification, lease, proxy, or any other paperwork.
- The elevator will not be in service at this time.

Community Service Office

- The CSO will be open Monday through Friday 8:30am to 3:00pm. The CSO closes for lunch from noon to 12:30.
- An appointment is required to issue or renew an activity card. Appointments may be scheduled by calling 727-683-6981.
- Visitors will need to answer a questionnaire regarding COVID 19 exposure prior to their visit.

Lobby and Laundry Kiosks

- One resident is permitted to use the laundry kiosk at a time to allow for the kiosk to be disinfected between users.
- Staff will not assist in the use of the kiosk or handle resident credit/laundry cards.

Fitness Center and Swimming Pool

- The fitness center and pool will be open at 7:00 am and close at 2:00 pm. See schedule:
- To maximize the number of residents who can enjoy the fitness center and pool, visits will be limited to 60 minutes and the schedule below will be strictly adhered to:
 - 7:00 to 8:00 – residents welcome
 - 8:00 – area closed for disinfecting
 - 8:30 to 9:30 – residents welcome
 - 9:30 – area closed for disinfecting
 - 10:00 to 11:00 – residents welcome
 - 11:00 – area closed for disinfecting
 - 11:30 to 12:30 – residents welcome
 - 12:30 – area closed for disinfecting
 - 1:00 to 2:00 – residents welcome
- Only one entrance to the pool area will be accessible at the ADA ramp by the North parking lot.
- Only one entrance to and exit from the fitness center will be accessible from hallway doors.
- Pool restrooms will be limited to toilets and sinks (no showers) with exception of outdoor shower by the pool.
- Following Executive Order guidance, a maximum of 36 residents are permitted in the pool area and 15 in the fitness center at a time.

- To ensure proper separation, use of fitness equipment designated as being “Not for use at this time” is prohibited.
- Sorry, no use by guests will be allowed in the pool or fitness center areas. All other rules remain in effect.
- Bring your own water bottles as water fountains will be disabled.
- Once a resident enters into the fitness facility they have one hour to utilize the equipment. There is a 30-minute limit for use of the cardio machines. Staff cannot assist in the use of the machines.
- Set up of pool furniture has been made to ensure required 6’ separation and may not be altered. If two residents reside in the same unit and wish to sit together, you must notify staff prior to admittance into pool area.
- Residents may not bring in furniture, coolers, drinks (except water), and no food.

General

- Disruptions or noncompliance with rules is not permitted. Management reserves the right to ask any resident to leave the facility and not be permitted to return until the amenity opens unrestricted.
- Any violation of the posted amenity rules may result in the amenity needing to be closed.
- Please be patient. Disrespect of employees will not be tolerated and may result in your loss of privileges.